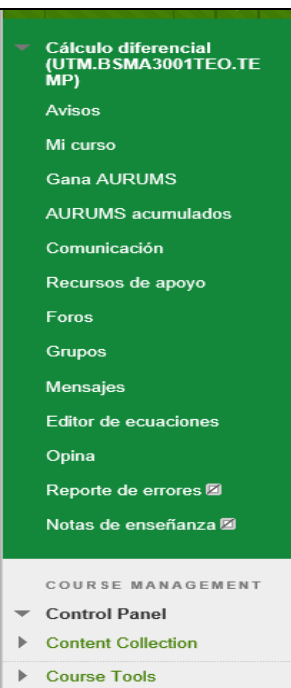
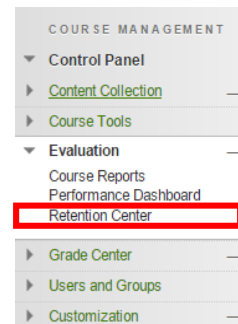


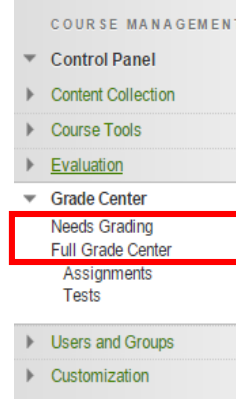
GUÍA PARA CONSULTAR EL TOTAL DE AURUMS ACUMULADO DE CADA ALUMNO EN BLACKBOARD

<p>1º Entrar al curso</p>	
<p>2º Seleccionar la pestaña Control Panel que se encuentra en la sección COURSE MANAGMENT.</p>	

3º Dar clic en la pestaña **Control Panel** y aparecerán los siguientes botones, selecciona el botón **Retention Center**.



4º Dar clic al botón **Retention Center** y aparecerán los siguientes apartados Needs Grading y **Full Grade Center**



5º Dar Clic en el botón **Full Grade Center** y aparecerá la siguiente pantalla en donde puedes observar que en las primeras columnas se señalan el nombre y matricula de cada estudiante. También se puede apreciar la cantidad de **Aurums acumulados**.

▼ Cálculo diferencial (UTM.BSMA3001TEO.TEM P)

Avisos

Mi curso

Gana AURUMS

AURUMS acumulados

Comunicación

Recursos de apoyo

Foros

Grupos

Mensajes

Editor de ecuaciones

Opina

Reporte de errores

Notas de enseñanza

COURSE MANAGEMENT

▼ Control Panel

► Content Collection →

► Course Tools →

▼ Evaluation →

Course Reports

Performance Dashboard

Retention Center

▼ Grade Center →

Needs Grading

Full Grade Center

Assignments

Grade Center : Full Grade Center

When screen reader mode is on, the Grade Center data appears in a simplified grid. You cannot freeze columns or edit inline, making it easier to navigate using the keyboard. To enter a grade, access a cell's contextual menu and click **View Grade Details**. When screen reader mode is off, you can type a grade directly in a cell on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)

Create Column Create Calculated Column Manage Reports Filter Work Offline

Move To Top Email

Sort Columns By: Layout Position Order: Descending

Last Name	First Name	Username	Student ID	Last Access	Availability	Weighted Total	Total	T1 Video 1	T1 Video 2
Genérico	Usuario	bsma3001teo			Available	--	--	--	--

Selected Rows: 0

Move To Top Email

Icon Legend

Edit Rows Displayed

6º En la última columna aparece el **Total de Aurums acumulado** de cada estudiante en blackboard.

Grade Center : Full Grade Center

When screen reader mode is on, the Grade Center data appears in a simplified grid. You cannot freeze columns or edit inline, making it easier to navigate using the keyboard. To enter a grade, access a cell's contextual menu and click **View Grade Details**. When screen reader mode is off, you can type a grade directly in a cell on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)

Create Column Create Calculated Column Manage Reports Filter Work Offline

Sort Columns By: Layout Position Order: Descending

Last Name	First Name	T14 Nivel 2	T14 Nivel 3	T15 Video 1	T15 Video 2	T15 Nivel 1	T15 Nivel 2	T15 Nivel 3	Total
Genérico	Usuario	--	--	--	--	--	--	--	--

Selected Rows: 0

Move To Top Email

Icon Legend

Edit Rows Displayed

7º Si se desea exportar los datos de **Full Grade Center** a **Excell** se debe seleccionar la pestaña **Work Offline** y dar clic en el botón **Download**.

Grade Center : Full Grade Center

When screen reader mode is on, the Grade Center data appears in a simplified grid. You cannot freeze columns or edit inline, making it easier to navigate using the keyboard. To enter a grade, access a cell's contextual menu and click **View Grade Details**. When screen reader mode is off, you can type a grade directly in a cell on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)

Create Column Create Calculated Column Manage Reports Filter Work Offline

Sort Columns By: Layout Position Order: Descending

Last Name	First Name	T14 Nivel 2	T14 Nivel 3	T15 Video 1	T15 Video 2	T15 Nivel 1	T15 Nivel 2	T15 Nivel 3	Total
Genérico	Usuario	--	--	--	--	--	--	--	--

Selected Rows: 0

Move To Top Email

Icon Legend

Edit Rows Displayed

Upload Download

8º Aparece esta pantalla en la cual solamente se debe dar clic en el botón **Submit**.

Download Grades

Full or partial data can be downloaded from the Grade Center and saved to your computer or a Content Collection folder. Once downloaded, grades can be changed and added offline and later uploaded to the Grade Center. In addition, you can edit comments accessed through the Quick Comment feature or the Manually Override tab on the Grade Details page. [More Help](#)

Cancel Submit

DATA

Items with Anonymous Grading enabled will not be included in the download.

Select Data to Download ☒ Full Grade Center

☐ Selected Column Weighted Total ☐ Include Comments for this Column

☐ User Information Only

OPTIONS

Choose either the tab delimited (.XLS) or comma delimited (.CSV) delimiter type to open the file directly in Microsoft Excel. Select comma delimited for importing to third-party applications that do not support Excel.

Delimiter Type ☐ Comma ☒ Tab

Include Hidden Information ☐ Yes ☒ No
Hidden information includes columns and users that have been hidden from view.

SAVE LOCATION

Select where to save the file.

Download Location ☒ My Computer

9º Dar Clic en el botón **DOWNLOAD** para que el archivo de **Excel** aparezca en la computadora como se presenta a continuación.



Download Grades

The data has been saved to a file. To download the file and work off line click Download to Open the file.

DOWNLOAD

